



# **ADMINISTRATIVE STAFF MEETING OUTLINE**

**JUNE 7, 2011**

**9:00 AM**

## **REPORTING & DISCUSSION ITEMS OUTLINE**

1. **2<sup>ND</sup> CROSS ROADS NEWSLETTER EDITORIAL SESSION** – Editor Jeanie Burch
2. **TOWN ATTORNEY QUESTION AND ANSWER SESSION** - Attorney David Berman
  - A. Schedule Newly Elected Councilmember's Seminar
3. **TOWN ENGINEER'S UPDATE** – Town Engineer Jason Pool
  - A. Moseley Road extension
  - B. ETJ Open Records request update
  - C. Denton County ICA for Pottershop Road improvements update
4. **MAYOR & COMMITTEE CHAIR REPORTS**
5. **COMMISSIONS, COMMITTEES, BOARDS, AND TASKFORCE RE-APPOINTMENTS**
6. **ADMINISTRATIVE & DEVELOPMENT ACTIVITY UPDATE** – Town Secretary K. Ritchie
  - A. Gartzke Junkyard
  - B. Ruf Nek
  - C. Professional Services Fees
7. **MUNICIPAL COURT & CODE ENFORCEMENT UPDATE** – Code Officer Mike Carroll
8. **BUILDING & OPEN RECORDS UPDATE** – Building Clerk - J. Moudy
9. **REVIEW AND DISCUSS NEXT COUNCIL MEETING AGENDA** – Mayor R. Schraeder

### **TIME AND DATE OF NEXT MEETINGS**

Park Board Committee Meeting – Tuesday, June 14, 2011

Council Meeting - Monday, June 27, 2011

Planning & Zoning Commission Meeting – Tuesday, June 28, 2011

Volunteer Appreciation Banquet – Thursday, June 30, 2011

Comprehensive Planning Committee Meeting – Re-scheduled for Wednesday, July 13, 2011

**A QUORUM OF COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION BY THE TOWN COUNCIL WILL BE TAKEN AT THIS MEETING.**

I, the undersigned authority, do hereby certify that his Public Meeting Notice was posted on the official bulletin board, at the Town Hall of the Town of Cross Roads, Texas. As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for seeking confidential legal advice from the Town Attorney on any agenda item listed herein. This facility is wheelchair accessible and accessible parking spaces are available. For requests, please contact Town Hall at (940) 365-9693.

**POSTED June 3, 2011, 4:00 PM, BY K. M. RITCHIE**